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Reviewed by:	Ian Williams	Issue date:	27 th February 2019
Next Review date:	27 th February 2022	Replaces issue dated:	5 th August 2017
Related Documents:		Manual Section No:	4 UNCONTROLLED IF PRINTED

Code of Conduct.

Members must not:

1. Refuse or neglect to comply with a provision or provisions of the Club Constitution
2. Willfully act in a manner prejudicial to the interests of the Club
3. Behave in a manner contrary to this Code of Conduct
4. Act in a disrespectful, anti-social, abusive or undesirable manner towards another person or persons
5. Do anything that may harm the reputation of the Club or any of its members
6. Drive an unregistered or uninsured vehicle or drive unlicensed on Club runs (off road activities excluded)
7. Partake in a Club activity under the influence of alcohol or drugs
8. Challenge the decision of judges at car shows and motorsport events
9. Disobey safety instructions issued by a Committee Member
10. Discuss issues on behalf of the Club to persons outside the Club without the prior approval of the Club Committee.

Members must:

1. Treat other people as they want to be treated themselves
2. Be familiar with the Club Code of Conduct
3. Obey the Road Rules as prescribed
4. Take responsibility for their actions and for the actions of all of their guests. The Club will not accept responsibility for the negligence or actions of any person or persons whatsoever
5. Ensure that motor vehicles on Club runs are registered, roadworthy, 3rd party property insurance as a minimum is highly recommended to be carried
6. Make any complaints or suggestions about the Club to a Committee Member to give the Management Committee an opportunity to address the issue raised.
7. Ensure that all guests are recorded as Temporary Members by adding their details online when entering an event.
8. Advise the Club Membership Secretary of any changes to contact details

Penalties can include reprimand, run exclusion, suspension or expulsion from the Club.

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Committee Member Principles:

1. Each committee member is to carry out their functions for the benefit of the association, so far as practicable, and with due care and diligence.
2. Each committee member has a duty to disclose conflicts of interest and the duty to not dishonestly use their position or information obtained as a committee member.
3. Committee members must not allow the association to trade whilst insolvent.
4. Maintain confidentiality and comply with all requirements of Privacy legislation, particularly in respect to members' private information.
5. To prevent any potential Office Bearers from being exposed to questions of financial or other irregularities that could bring the entire Committee into disrepute, members who have breached the Code of Conduct or who are not completely up to date financially with the Club cannot nominate for an Office Bearer position in the Club Committee, except where such nomination is unanimously approved by the outgoing Committee.

Note: From 1 September 2016, the Incorporated Associations Act will provide protection from personal liability for committee members (or a person acting under the direction of a committee member) who act in good faith while undertaking the committee member's functions under the Act. This also covers any omissions that were made in good faith.

On Club Runs, participants are:

1. Encouraged to purchase and use small portable UHF CB radios, and set them to channel 18. Quite often, participants become separated from the group due to traffic lights, dense traffic etc - and it can become quite difficult if the member is not sure of how to get to the nominated destination. These radios are relatively inexpensive, and have ranges varying from around 1 to 3 kilometers. They are invaluable to stay in touch with the group, to keep informed about what is going on, and to let the group know if you have become separated or broken down.
2. To ensure that their vehicle has adequate fuel to reach the destination or the next planned fuel stop. *Refuelling the vehicle should be done before refueling yourself!* Runs will not be held-up for those vehicles needing last-minute fuel - particularly when there has been an ample opportunity to fill-up.

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3. Urged to keep together wherever possible - particularly in built-up areas. This will minimise the necessity of continually stopping to regroup. It is realised that keeping together in built-up areas can be difficult, but often those caught at lights will catch-up to those in front as they themselves are slowed by lights.
4. Not permitted to overtake the designated Run Leader. However participants may move about within the group, overtaking when safe and legal.
5. Encouraged to remain with the group until the agreed dispersal point at the end of the event.
6. If nominated as Run Leader, to drive at the speed limit whenever possible. In some cases the Run Leader may need to pull the group over to allow those left behind to catch up. Driving below the speed limit can cause frustration with other motorists, and driving over the limit is illegal.
7. Should pull over to the side of the road safely, if mechanical problems cause their car to break down. Other participants of the run should pull over as well. The Run Leader, if unaware of what has happened behind, should be advised of this by UHF CB radio. The Run Leader should bring all the other participants back to the group at the side of the road, and stay there until a plan of action has been agreed which will not leave the broken down participant stranded.
8. If nominated as Run Follower, remain at the end of the group, keeping the Run Leader informed of hold ups, break downs and anything else that may cause the group to split. Stay with a broken down participant until the run group has returned and a plan of action has been agreed that will not leave the broken down vehicle stranded.
9. If the run size is large, the Run Leader should break the Run down into smaller groups, and assign a Run Leader and Run Follower to each new group. It is recommended that each group be comprised of similar model vehicles.

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Change History:

1. 10/6/2009 Document Approved
2. 1/8/2011 Routine Review
3. 4/10/2011 Committee Member Principles added
4. 5/8/2017 Committee Member Principles updated to reflect change in law.
5. 27/2/2019 New Club logo in document header. Guests to be Temporary Members.